

Baseline Ordinance and Intergovernmental Agreements

2050 PLAN: Project Consulting Team, Stakeholders, and Schedule

CONSULTING TEAM

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PROJECT SCHEDULE

Phase 1: October 2012 - April 2013

October 2012

~~DRAFT Project Program: Timeline, Assignments and Budget~~
~~Outreach and Communications Component Defined~~
~~Identified and Engaged Project Team~~

November 2012

~~Data and Information Gathering~~
~~Inventory Current Zoning Types~~

December 2012

~~Project Program, Timeline, Assignments and Budget Confirmed~~
~~Begin Matrix Summary~~
~~Begin Stakeholder Identification~~
~~Identified Interviewee Groups and Interviewees~~
~~Set up Interviews~~
~~Begin Website Design and Content~~

January 2013

~~Finalize Brand, Graphics, Logo, Colors, Templates, Web Components~~
~~Matrix Code Summary Complete~~
~~Review DRAFT Website Design and Assemble Content~~
~~Conduct Interviews~~
~~Conduct and Finalize Ordinance Inventory: All Governments~~

February 2013

~~Create DRAFT Stakeholder List~~
~~Begin Stakeholder List Analysis~~
~~Finalize Product Type: UDC vs Other~~
~~Hold Consultant Work Session: TDR and Coding~~
~~Consider and Determine TDR Methodology~~

Begin Draft TDR Value Estimates
Begin Draft TDR Supply and Demand Estimates
Have TDR Estimates Analyzed
Engage Additional Expertise Where Necessary

March 2013

Complete Stakeholder Analysis
Begin TDR Diagnostics
Begin Inventory Public Works and Public Utility Standards: All Governments
Begin Inventory Public Utility Standards: All Governments
Begin Inventory Transportation Standards: All Governments
Begin Inventory Stormwater Regulations: All Governments
Begin Inventory Subdivision Standards: All Governments
Set Up TDR Interviews
Hold Meetings: Mansfield and Newborn
Begin Recruitment of Speaker's Bureau
Complete DRAFT Outreach Materials

April 2013

Complete Inventory Public Works and Public Utility Standards: All Governments
Complete Inventory Public Utility Standards: All Governments
Complete Inventory Transportation Standards: All Governments
Complete Inventory Stormwater Regulations: All Governments
Complete Inventory Subdivision Standards: All Governments
Conduct TDR Interviews
Finalize Stakeholders
Contact and Confirm Stakeholders
Engage Legal
TDR Status Workshop: All Consultants
Conduct Owner Update #1
Complete Draft TDR Approach
Begin Drafting Image Illustrations: Newton County in 2050: Status Quo Plan vs 2050 Plan
Begin Town and Village Center Boundary Analysis
Assemble Speaker's Bureau Participants: 1st Meeting

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May 2013

Complete Diagnostic Report
Conduct Meeting 1, May 8: Project Owners
Stakeholders
TOPIC: Overview of Project
Role of Stakeholders
Review of Findings From Interviews and Technical Analysis

Complete TDR Approach
ID Approach and Timing for Calibration: Individual Governments

Phase 2: May 2013 – July 2013

May 2013

Assemble Language for Sewer Service Territory Agreements
Collect TDR Draft Approach Feedback and Revise Approach as Needed
Begin Code Metrics (districts, densities, etc.)

WSA and BOC Deliver BMPs and Other Conservation Ordinance Language to Caleb Racicot
Conduct Owner Updates: Individual Sessions

June 2013

Begin Training Public Outreach
Schedule Outreach Meetings for June- August
Conduct Street, Roadway and Utility Design Work Session
Conduct Owner Update #2
Complete Image Illustrations: Newton County in 2050: Status Quo Plan vs 2050 Plan
Assemble team to flesh out annexation agreement strategy

Phase 3: July 2013 – May 2014

July 2013

Prepare Draft Code V0
Begin Public Outreach
Conduct Legal Review
Schedule Sewer Service Territory Agreement Presentation for LC Agencies
Continue Public Outreach
Conduct Meeting 2: Stakeholder Executive Committee (is this considered public official)
Stakeholders
TOPIC: Review metrics and affirm direction (ensure direction is clear and agreed upon before ordinance drafting is begun)

August 2013

Present VO to Stakeholder Executive Committee
Continue Sewer Service Territory Presentations to LC Agencies
Conduct Owner Update #3 or Conduct Legal Update

September 2013

Revise draft code, prepare draft code V1
Conduct Legal Review
Conduct Build-out Analysis
Start mapping code
Conduct Open House 1: Community At-Large
TOPIC: Presentation of Draft Code

Potential "issues" focus groups
Complete Sewer Service Territory Agreements
Continue Public Outreach
Begin Porterdale Ordinances

October 2013

Revise Draft Code, Prepare Draft Code V2, Revise Map
Conduct Meeting 3: Stakeholder Executive Committee (is this considered public official)
Stakeholders
TOPIC: Review V2 Draft Code

November 2013 – May 2014

Revise Code Up to 4 to 6 Times

Conduct Legal Review (each revision)
Conduct Joint Work Session (all governments)
Conduct Open House 2: Community At-Large
 TOPIC: Present Updated Draft Code
Public/Adoption Process
Conduct Staff Training – All Governments
Modify CDP and CTP as necessary